

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Quotation No.:	2022-09-QN058
Date :	September 19, 2022

Project: **Preventive Maintenance and Hardware Check and Adjustment with one-time operational Qualification of UV-Vis 1900**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of NINETY EIGHT THOUSAND PESOS ONLY (**Php98,000.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Preventive Maintenance and Hardware Check and Adjustment with one-time operational Qualification of UV-Vis 1900**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

Preventive Maintenance and Hardware Check and Adjustment with one-time operational Qualification of UV-Vis 1900

Lot 1 = Php98,000.00
TOTAL = Php98,000.00
2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
3. Eligibility Requirements for Small Value Procurement are:
 - a.) Updated Mayor's Permit
 - b.) Certificate of Registration
 - c.) Updated DTI / SEC Registration
 - d.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - e.) Notarized Omnibus Sworn Statement
 - f.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
 - | Alternative is through Check Payment if Supplier has no Landbank Account
 - g.) Filled out Supplier's Information Sheet
4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o **Ms. IVY MAY F. FAMATIGA**, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on **September 20, 2022 to September 23, 2022 from 8:00am – 5:00pm** without cost.
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **September 23, 2022, 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.
6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


VIRGIL DONOVAN F. FAMINI
 BAC Chairperson

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GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery of Service will be within Twenty (20) calendar days upon Receipt of Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

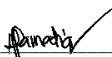
Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<u>PRICES MUST BE Tax (VAT) INCLUSIVE</u>					
Lot 1	1	lot	***Service of Technical Science and Equipment***		
			PREVENTIVE MAINTENANCE AND HARDWARE CHECK		
			Preventive Maintenance (Hardware check and adjustment)		
			*Comprises periodic cleaning, checking and replacement of the parts required to maintain stable performance of the whole system.		
			*Intended to maintain long-term instrument performance, minimized or eliminate downtime by avoiding major repair.		
			*Checks the basic functionality of each module and the whole system using built-in instrument test.		
			*Replacement of consumable parts, inspection of other hardware components		
			*Documents included: Sticker, Technical Service Report, System Check Report, PM Documents, and PM Certificate		
			Operational Qualification (Calibration)		
			*Checks the operation of each module and the whole system using third party calibration tools and equipment.		
			*Execute analysis test using the entire system incorporating the		
			* Checks the accuracy each module and the whole system using standard criteria.		
			*adjustment of system of parameters based on standards conditions		
			*Documents included: Sticker, Technical Service Report, System Check Report, OQ Documents, Standard and Calibration tools Certificates and Calibration Certificate		
			* Third party should be accredited to ISO 17025.		
			Nothing follows		
			TOTAL		

Delivery Term :

Delivery Time : **Delivery of Service will be within Twenty (20) calendar days upon Receipt of Purchase Order (PO).**

Payment Term : **Fifteen (15) days upon completion of delivery/service**

Very truly yours,


IVY MAY F. FAMATIGA
 A.O - V / Procurement Officer
 Mob. No.: 0961-074-0071 / 0906-591-5253
 Email: bacsec@mrc.pshs.edu.ph

Telefax:

Authorized Company Representative :

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

(Signature Over Printed Name)

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
Address : _____

Telephone nos. : _____
T.I.N. : _____